

ALYSON S MURPHY

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Agenda

Simply put, I am looking for a challenging role that will grant me opportunities to make a positive difference at a well respected organization.

Education

The Scholars Connection (4.0 GPA)

2019 → 2022

I attended a private high school in Kingwood where I graduated with honors; I was elected President of Student Council 2020-2021 and 2021-2022.

The Murphy School of Excellence (AmblesideOnline.org/curriculum)

2009 → 2019

As a homeschooled student, I enjoyed a rich and ordered education of History, Literature, Science, English and Spanish as well as the Fine Arts.

Experience

Business Development Intern/Housekeeper (Quality Housekeeping LLC) 2019 → 2023

As a housekeeper I had the responsibility of cleaning private residences with precision, speaking with clients and efficiently completing tasks to company and client standards.

I was also a Business Development Intern, during which I identified new business opportunities, conducted market research, and assisted in developing marketing strategies to promote the housekeeping business.

CAP (Civil Air Patrol Cadet Staff Sergeant) Volunteer

2019 → 2020

I honed leadership, teamwork, and problem-solving skills through active participation in training exercises, community service projects, and aerospace education programs. My time as a cadet auxiliary member of the United States Air Force developed my discipline, time management, communication abilities and continued to improve my project management skills.

CHATA (Christian Homeschoolers of Atascocita Texas Area) Volunteer

2020 → 2023

As a volunteer I assisted with various activities of community service and event projects, running projects as a leader in the organization.

During the time I had to coordinate and plan events, reaching out to people and organizations to make sure all sides of the projects were approved and planned out correctly. At the project sites, I had to efficiently manage a team of students to execute the task list before the projects deadline and make sure the projects were completed well and with quality.

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Lake Houston Wilderness Park (Halted due to Covid-19)

2019 → 2020

As a volunteer I helped to run the archery range and when assigned completed various tasks including helping run and eventually running learning programs, aiding in any tasks that were needed to be fulfilled from administrative to taking care of animals.

Substitute Art Teacher (Tuesdays and Thursdays till May 2023)

2022 → 2023

I was contacted by The Scholars Connection when needed to fill in for the art teacher during which I was responsible for maintaining the lesson plan, answering any questions and helping student with assignments and the lesson of the day.

Mixer/Baker (Crumbl Cookies)

2023 → 2023

I was required to properly follow procedure involving measuring and forming dough, baking and decorating cookies. I was frequently assigned to the front to assist customers.

I was also assigned regularly to the cash register due to my proficiency and ease with customer service.

Sales Associate (Carters Inc.)

2023 → 2023

I was responsible for providing excellent customer service and ensuring smooth transactions at the point of sale. I contributed to creating a positive shopping experience for customers by accurately processing purchases, offering product information, assist and greet customers, while maintaining a clean and organized checkout area.

Daycare Teacher (Primrose of Oakhurst)

2023 → 2024

I created a nurturing and educational environment for young children. I developed and implemented age-appropriate curriculum, organized engaging activities, and ensured the safety and well-being of each child.

I fostered positive relationships with parents and provided regular updates on their child's progress. I was also responsible for maintaining a clean and organized classroom while promoting a supportive and inclusive atmosphere.

Skills

*Communication, Customer Service, Sales,
Problem-solving, Adaptability, Tech Savvy,
Creative Thinking, Leadership, Content Creation,
Team Collaboration, Attention to Detail, Presentation Skills.*